



Swami Vivekanand Govt. PG College Harda (M.P.)



AQAR 2022-23

CRITERION -7



Swami Vivekanand Govt. PG College Harda (M.P.)



AQAR 2022-23
Criterion 7.1.10

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कार्यालय, प्राचार्य स्वामी विवेकानंद शासकीय स्नातकोत्तर
महाविद्यालय हरदा
NACC द्वारा C ग्रेड से मूल्यांकित

प्राचार्य कक्ष 07577-222153
कार्यालय 07577-222048

महाविद्यालय कोड- 3207
Email ID- hegaacchar@mp.gov.in

Code of Conduct

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard such as:

1. The Code of Conduct is displayed on the website.
2. There is a committee to monitor adherence to the Code of Conduct.
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

प्राचार्य
स्वामी विवेकानंद शासकीय स्नातकोत्तर महाविद्यालय
जिला-उस्मानाबाद (म.प्र.)

2. 75% attendance is mandatory to appear in Internal examination, external examination, projects as well as practical examination as per University and DHE mandate.
3. Every student must wear the identity card in person whenever he/she is on the institute premises, and present it for inspection on demand.
4. Ragging is banned on campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the institute and a case will be filed with the local police authorities.
5. Student indulging in gender discrimination and sexual abuse activities will be out rightly terminated from the college and police complaint will be registered against him/her.
6. Political activities are prohibited on the campus, students are forbidden from conducting and attending political meetings within the institute campus. No Society or Association shall be formed in the Institute and no person will be invited to address a meeting without the prior permission of the Principal of the college. Any violation may result in suspension of students from the campus.
7. Be polite and respectful towards others, Teachers and other students. Students shall wear respectable formal attire with neat hairstyles.
8. Students are expected to spend their free time in the library. They should not loiter along the corridor or crowd along the passage.
9. If the academic performance of the student is not satisfactory, the student is likely to be detained and will not be allowed to appear for the examinations conducted by the institute on behalf of the University.
10. Food and beverages are not permitted in computer labs or classrooms.
11. Any kind of misbehavior, inappropriate use of Language or involvement in any misconduct will lead to suspension of students from the college without any explanation.
12. Talking and other disruptive behaviors are not permitted while classes are in session. This type of behavior will be treated as the acts of indiscipline
13. Institute has a zero tolerance policy towards smoking or any type of addiction. Smoking and consumption of alcohol on the Institute premises or entering the institute premises, after consuming alcoholic drinks is strictly prohibited.
14. No student shall collect any money or contribution for any other activity without prior sanction of the HOD or Principal of the college. Students shall not communicate any information or write about matters dealing with the Institute administration to the Press.
15. Students are expected to take proper care of institute property and help the institute authorities in keeping the premises clean. Damaging institute property e. g. disfiguring walls, doors, fittings or breaking furniture, misuse of fittings, or furniture, etc., is breach of discipline, and the guilty will be duly punished.
16. Students should not leave their books, valuables and other belongings in the classroom. The Institute is not responsible for lost property. However, students may make a claim for lost property at the office, if it is deposited in the Institute Office.
17. Students applying for certificates, testimonials, etc. which require the Principal's signature on any kind of document or application should first contact the respective committee in charge or their Teacher guardians. Students should not bring any paper directly to the principal signature.
18. Students receiving Government or Institute Scholarships or any remission in fees, must note that the grant and continuance thereof are subject to good behavior, regular attendance and satisfactory progress and good results at the Institute and University Examinations.
19. Students using unfair means at examinations will not be readmitted to the Institute. Actions will be initiated against such students as per the norms and procedure prescribed by the University.
20. Students should read the notice boards regularly for important information.