SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SWAMI VIVEKANANDA GOVT. P.G. COLLEGE, HARDA (MP)

SWAMI VIVEKANANDA GOVT. P.G. COLLEGE, HARDA, INDORE ROAD,
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Executive Summary

Swami Vivekananda Govt. P.G. College, Harda (MP) (formerly Government Arts and Commerce P.G. College, Harda) was established in 1963. This is the lead college of the Harda district AND recently the college has been promoted as PM College of Excellence by the Department of Higher Education, Govt. of Madhya Pradesh which is affiliated to Barkatullah University, Bhopal M.P., and which is recognized bythe University Grants Commission under 2 (f) and 12 (B) of UGC Act 1956. At present, the college offers three undergraduate courses and nine post graduate courses to enable young scholars with an equitable, holisticandquality inclusive education and impart value based knowledge amongst the students to this area. Curriculum isprepared and designed by the Central Board of Studies, Higher Education, Bhopal (M.P.). The college provides comprehensive information to thestudents about its goal, Vision & mission, its objectives, admission rules, courses offered, fee structure, scholarship and the availablefacilities through its prospectus, calendar, College Chalo Abhiyan and website. The College Administration is bound to abide by the government policy of education and the syllabi prescribed by the affiliating university.

The college offers regular courses in B.A., B.Sc., B.Com and PG courses in Commerce, Political Science, History, Economics, Hindi, Chemistry and Mathematics etc. Institution also offers self-financial courses in B.Com. with Computer Application and B.Sc.with Computer Science as well as M.Sc. in Computer Science and MA in Sociology etc.Students have independent to opt any kind of courses are available in our institution as per NEP-2020. The college is approved as a Research Centre also in the subjects of Commerce, Hindi and English.

The College is committed to provide with innovation and inclusivity by practicing value based excellence in teaching, research and other Extra Curriculum Activities. Most of the faculty members developed E-Content NEP study materials as per the direction of DHE, Govt. of Madhya Pradesh. In a nutshell, the institution is committed to provide easily accessible, equitable, value based quality and interesting education and also fostering an enduring sense of discipline and dedication to work with professionally competent at national as well as in this ever changing global world.

Vision

The vision of the college is to develop as an educational hub with all modern facilities, innovations and branches of study by providing value based multidisciplinary quality education, employment oriented and more holistic development to all the students who hail mostly from the surrounding villages and from diverse socio-economic backgrounds. The college is striving continuously towards achieving this goal.

Mission

- To provide easily accessible, equitable, value based quality education and also fostering an enduring sense of discipline and dedication to work with professionally competent at national as well as in this

ever changing global world.

- To maintain academic excellence in higher education by providing innovations in teaching, modern teaching technologies and skill-based quality education along with traditional education and to inculcate spirit of nationalism and civil responsibility for holistic development to all the students as per NEP 2020.

- To create the optimal learning environments and support for students irrespective of their caste, creed, colour, religion and socio-economic status.

- To nurture the innate talents of all the students and to encourage originality and creativity in their approach towards learning.

Objectives of the Institution

The following objectives are identified to fulfill the Vision and Mission of the College:

- To achieve quality, equity, accessibility and inclusion for higher education as per NEP-2020.
- To establish as a centre for academic excellence in higher education to meet global

competence at lowest cost.

- Improving equity and accessibility in attainment of higher education.
- To enable the students to realize their potentials and skills through presentations,

Seminars/webinars, co-curricular and other extra-curricular activities.

- To provide healthy and joyful environment for learning and individual support to the students.
- Enhancing employability options and building career prospects.
- To create awareness among students for social and environmental issues.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

This college is included under Section 2(f) and declared fit to receive central assistance (UGC grants) under Section 12(B) of UGC Act, 1956 as per approved pattern of assistance under various schemes. Institution submits AISHE report annually.

- The institution provides different under graduate programmes like Arts, Commerce, Science one Post Graduate programmes. There are well equipped and furnished laboratories for Physics, Chemistry, Botony, Zoology and Computer Science. The college has one smart class room for better teaching and learning process.
- All admissions to various programme/courses are done on merit basis with compliance to norms provided by the govt.
- A supportive and friendly atmosphere between teachers and students.
- A focus on gender equality and value-based education to empower and enlighten students.
- A Computer Laboratory with 20 computers with internet facilities.
- Career Guidance Cell is actively involved to conduct Rojgar Mela, skill-development and other career counseling programmes. Skill based Short Term Employability Training Programmes to improve students' employability.
- Conferences, seminars, webinars, workshops and invited talks expose students to the best minds and evolving fields of teaching and research.
- Faculty members attend Faculty Development Programmes, Orientation Programmes and Refresher courses and are provided timely duty leave for the same.
- Faculty members are actively engaged in development of e-content study materials as per latest NEP 2020 syllabus.
- Faculty members publish their research articles in the UGC Care Journals and peer reviewed referred journals of repute.
- Institution is approved as a Ph.D Research Centre in the subjects of Commerce, Hindi, History and English by the affiliated university Barkatullah University, Bhopal.
- A spacious and well-lit library with a reading room with intra access to e-publications via INFLIBNET.
- Student involvement in eco-friendly activities such as Ankur Abhiyaan tree plantation and nature visits.
- Approved as an IGNOU study Centre.

Institutional Weakness

There are so many shortages and weaknesses of the institution but even after that the institution is trying to give its best so that the vision and mission of the institution can be achieved. The institution has not sufficient campus for playground but our students are receiving awards/medals in every academic year continuously.

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- The institution has not sufficient campus

- Need for bigger Central Library to accommodate the sufficient number of text books, references books, research journals every year.

- Required Research centre in more subjects resulting in lack of research facilities.
- Frequent transfers of teaching and non-teaching staff even in the mid-session.

- Acute shortage of teaching & non-teaching and supporting staff & laboratory staff.
- Dependence on current faculty due to restrictions on new recruitment by the Government of Madhya Pradesh.
- Scarcity of funds, complex and financial formalities poses great hindrance in developing infrastructure.

- Building is not sufficient for class rooms, laboratories, library, canteen, parking and gymnasium with the increasing strength of students.
- Indoor and outdoor Sports playground/facilities are not well furnished and equipped with modern sports facilities and infrastructure.
- Lack of Departmental Library.
- Lack of Smart Classroom.
- Lack of Govt. Staff Quarters.

Institutional Opportunity

- Regular faculty members with highly qualified have been appointed so there will be an opportunity to open Research Centres in more subjects provided sufficient infrastructural facilities are made available.
- NEP 2020 has been introduced which has lots of opportunities for students. The students can opt Major, Minor, Elective subjects, vocational Courses and value added and skill development courses as per their choices.
- To start new value added and skill development courses.
- Opening more Short-term courses, self-financed and skill oriented professional courses to cope with the competitive job market.
- Encouraging students to participate in online programs such as MOOCs, SWAYAM and NPTEL.

Institutional Challenge

- First and formost challenge is that the institutte has a very small college campus. There is an urgent need a sufficient college campus as per student strength.
- Filling up vacant regular posts and getting more posts sanctioned from the government to cope up with the student strength in each subject.
- Availability of highly qualified teachers for self-financed professional courses at low pay package.
- Providing a systematic learning process to help students from low socio-economic backgrounds to adapt new learner-friendly environment and perform at their best.
- To mobilize available funds for sufficient physical and other infrastructure considering the growing needs for classrooms, libraries, laboratories, books and equipments including computers.
- To increase the participation of students in co-curricular and extra-curricular activities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular aspects and syllabus have been designed by the Central Board of Studies, Bhopal (M.P.).The college offers regular courses in B.A., B.Sc., B.Com and PG in Political Science, History, Economics, Hindi, Sociology, Chemistry and Mathematics. The institution also offers self-financial courses in B.Com. with Computer Application and B.Sc.with CS as well as M.Sc. in Computer Science etc. CBCS is implemented in UG courses like BA, B.Sc, B.Com from the academic session 2021-22. Students have independent to opt any kind of courses are available in our institution as per NEP-2020. Students have independent to opt any kind of courses as per NEP-2020. The college is approved as a Research Centre also in the subjects of Commerce, Hindi and History.

The college practices an academic calendar for the smooth and timely functioning of all the academic activities.The college provides comprehensive information to the students and the available facilities through its prospectus, calendar and website. Slow learners are facilitated with remedial classes while advanced learners are given special assignments encouraged to perform better. The average success rate of students during the last four years have been more than 90% in undergraduate and postgraduate courses. The average dropout rate is in undergraduate and in postgraduate level which is almost negligible. Various Certificate courses have been succussfully conducted last five academic years like Electricion Certificates, Beauty Pourlor, Judo Karate, Job Oriented Employability Training Programmes through LMS.

Institution organizes various co-curricular and extracurricular activities and special awareness programmes i.e. Child Protection, Adopt an Aanganwadi Masangaon, Ankur Abhiyan, Legal Literacy, Savethegirl-child,Violence against Women, Human Rights, Protection of Environment,Voter Awareness (SVEEP PLAN), Ban the uses of polythene and Anti-Drug awareness tobacco and alcohol. NSS unit of the college organizes many programmes i.e. blooddonation camp, tree plantation, personal hygiene, preventionfrom AIDS, TB, Cancer etc. Adoption of avillage/Aanganwadi is done which imprints a positive mark on community development.

As per existing mechanism of upgrading curriculum, the college receives feedback from the students and thestakeholders, which is incorporated in the curriculum to upgrade the teaching-learning process. The whole actof curriculum up-gradation is duly monitored and analyzed by IQAC.

Teaching-learning and Evaluation

The institution gives a lot of importance to efficient teaching, learning practices keeping the most important stake holder i.e. students in mind. The College adopts a transparent policy in admission through online process (E-Pravesh Portal) which is absolutely transparent and in accordance with the reservation cum merit norms of the state government. Student centric method is adopted for effective teaching - learning i.e remedial classes for slow learners, tutorials, revision and problem-solving classes, group discussions, guest lectures, PPT presentations, study tours, dissertations and seminars etc. The college library, e-library, upgraded laboratories and virtual class room facilitate the students to modern methods of teaching and learning. Students are encouraged to learn from E-Content Study materials also.

Institution emphasizes the holistic development of its students through a structured and systematic approach to teaching, learning, and evaluation. The enrollment has continously being above cent percent. The Institution has 82.71% of seats filled agianst researved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years (2019-2024). The institution has strived to maintian

healthy students to teacher ratio. The institution has consistently maintained 100% full time teachers strenghth against the sanctioned post in the preceeding five years. The isntitution has sought to augument the percentage of full time teachers with NET/SET/SLET/PHD during the last five years (2019-2024) which now 71.50%. The pass percentage of students in last five years has risen to 94.75% of the institution.

Teaching: The teaching practices prioritize an interactive, student-centric approach. The college promotes experiential and participative learning through various academic and co-curricular activities. Laboratory work, field visits, internships, and project-based learning form an integral part of the learning process. Students are given opportunities to develop practical skills and apply theoretical knowledge in real-world settings, helping them to understand the relevance of their education beyond the classroom. Continuous assessment methods such as assignments, quizzes, presentations, and projects are used alongside traditional examinations to ensure a more holistic evaluation of student performance. The internal assessment process includes both formative and summative evaluations, enabling teachers to monitor progress and provide timely feedback.

Research, Innovations and Extension

Research, innovation and extension are the focus areas of the Institution's academic endeavours. The institute has recently constituted a Research Committee which encourages teachers and students to undertake research projects, publish their research articles in UGC Care journals, books and chapter in books. Most of the faculty members have completed Ph.D and other higher qualifications. Some faculty members have been approved PhD Research supervisor and guiding doctoral scholars. Over the last five years, 24 research papers have been published in various UGC Care-listed journals and International peer reviewed journals as well as 10 numbers of Chapters in Books have also been published by the faculty members. The Institution has conducted/organized more than 19 numbers of workshops/seminars/conferences on various topics during last five years.

The institution is committed to provide many significant extension activities for the holistic social and economic development for the neighborhood community and society. The last five years i.e. from 2019 to 2024 many significant Extension activities are carried out by the institute which are as under: Various initiative programmes have been taken by NSS unit to create the awareness among nearby villagers like Swacchta Awareness Campaign, promotes environmental protection through tree plantation & Ankur Abhiyan and other sustainable development programs, River Cleaning (a local river- Ajnal), Energy literacy Campaign, COVID awareness Campaign, COVID Vaccination Campaign, Health survey, Water Harvesting, Climate Change, Campaigning for Social Discrimination, Campaigning for Uses of Sanitary Pad & Hygiene for Girls students, Campaigning for inculcate awareness among domestic women related to education, economic and social security, Anti Drug Campaign, Joy of Giving programme in collaboration with Child line Institute (NGO) for donating clothes and other useful study materials to poor students, awareness programme for PACSO Acts, Malnutrition awareness program, Dowry system, Prevention of Child Marriage, Child protection programme and many other programs through Nukkad Natak by NSS Unit. The institution has adopted an Aganwadi in Masangaon and through NSS also adopted a village named Ranaikalan for providing and donating basic requirements which is benefited to them.

Infrastructure and Learning Resources

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and strategic objectives. The institution provides to students with basic infrastructure. The existing building has one Principal room, eleven class rooms, one hall, thirteen Departments, four staff room, Library, Office room, one reading room, one common room for girls, one examination control room, one store room, one RUSA Cell adjoining with Swami Vivekananda Career Guidance Cell, Five Laboratories, One Gymnasium and recently open gym installed in the campus and separate toilets for girls and boys students. Examination center is used for college internal and external examinations as well as for other universities like IGNOU, BHOJ etc. and MPPSC. The institute provides facilities of RO for pure drinking water. The institution campus is under 24-Hour CCTV surveillance for safety and security purpose for the students and staff. Also for healthy environment, our institute provides clean, plastic free and tobacco free campus to students.

The college has a well maintained and well equipped library as far as books are concerned. The college is able to provide e- library facilities and students are being benefitted by the facility -Library provides remote access to the students. In future as the infrastructure grows, the students of this institution are sure to benefit with the increased number of computers, smart classes and better internet facilities. Since this is a government affiliated college so institute updates its IT facilities when governments allocate fund/budget for these particular facilities. SWAN-Internet which is provided by Madhya Pradesh Govt. is being used to fulfill financial need of college like wages and salary of staff. BSNL Broadband –BSNL broadband is being used for conducting educational activities with virtue of university, Govt. of M.P. For student security and monitoring, CCTV cameras are installed in the classroom, campus, college entrance and exit and library. The institution ensures that the staff and student access to online teaching and learning resources and other knowledge and information and monitors the use of such facilities.

Student Support and Progression

The institute strives to support the overall development of students by providing a healthy and vibrant learning environment. Students are encouraged for actively participation in co-curricular and extra-curricular activities. Last five years, 181.16% percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies. Every effort is made to build the overall development and competencies of students by organizing workshops, Career guidance programmes and training programs to improve their soft skills, communication skills, life skills, ICT literacy etc. Every year, a number of students progress to higher education through succeeding entrance examinations.

Training & placement cell is actively involved to provide the complete guidance to all the students for their career goals, developing skills and job placement under Swami Vivekananda Career Guidance Scheme. The cell is well equipped to handle and support the placement procedures. In order to achieve the goals, a series of lectures, training programmes, workshops and Monthly Career guidance programmes have been conducted/are conducting continuously for providing the complete information and guidance for their career Goals, jobs, entrepreneurship skills, startup, Job oriented skill training programmes, Short term employability training programmes through LMS. Rojgar Mela and Online /Offline Campus programs have been conducted for providing on the spot placement/job opportunities in various Govt. and Non-Govt. sectors. Many students qualify state govt./Central Govt. job in regular basis.The institute has a robust Student Grievance Redressal Cell, Internal Complaints Committee and an Anti-Ragging Cell. Students are actively participating in Sports and Cultural Activities. Numbers of students have won awards/medals at college level, University level, State, and National levels in Sports and Cultural activities. Recently the Alumni Association has been registered.

Governance, Leadership and Management

The vision of the institution is to develop as an educational hub with all modern facilities, innovations and branches of study by providing value based multidisciplinary quality education, employment oriented and holistic development to all the students. The institute has setup its vision and mission with national policies on higher education, focusing on education as a means of nation-building and social reform. To achieve this, the institute implements programs and activities such as NSS, Soft Skills Development, Value-Added Courses, Welfare Schemes, Sports, Cultural Programmes and Career Guidance programmes.

The institution functions in a well-structured manner where the administrative powers are decentralized and involves participative management for the smooth functioning. The Principal is the head of the institution and is responsible for supervising the overall functions of all institution. Staff Council committees are constituted every new academic session which work towards holistic development of the college through various plans and activities. Effective management is possible only through a decentralized and participative process through the IQAC and Staff Council Committees. The prime task of the IQAC cell of the college is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. The institute's accounts are audited regularly.

The institute encourages faculty to participate in professional development opportunities such as Orientation, Refresher Courses, Short-Term Courses and Faculty Development Programs. Faculty members are granted duty leave and financial support for attending Seminars, Workshops and Faculty Development Programs.

The institute has implemented e-governance in various areas such as Administration, Finance, Accounts, Scholarships, Student Admissions and Examinations. The performance of teaching staff is evaluated through a Performance Based Appraisal System (PBAS) and Annual Self Appraisal System (ASAR). The IQAC works to ensure quality and enhance quality measures within the institute.College has been provided financial add by the World Bank/ RUSA and State Govt. for the development, maintenance, renovations and Infrastructure in the college campus.

Institutional Values and Best Practices

The college has a dedicated cell, constituted for redressal of grievances ensuring women safety and well- being namely Anti-Sexual Harassment Cell with a well laid out policy. The institute regularly celebrates significant birth and death anniversaries of social reformers freedom fighters as well as national festivals as declared by the Government of Madhya Pradesh.

The institute actively engages programs and campaigns in partnership with faculty, staff and students to raise awareness on gender issues specifically the empowerment of women and environmentally conscious practices. The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various programs.

There are two best practices successfully implemented by the Institution:

Online Classes, E-Content Material and Video Lecture:Focus on Technology that supports Teaching and Learning System Enables the teacher and the student to set their own learning pace, and there's the added

flexibility of setting a schedule. Provide with unlimited access to the students and useful materials and resources for self-study.

Environmental Awareness: To take initiative in creating Environmental awareness about importance of conservation and preservation of environment among students, staff, all stakeholders of the college and community.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Swami Vivekananda Govt. P.G. College, Harda (MP)
Address	Swami Vivekananda Govt. P.G. College, Harda, Indore Road, Distt. Harda (MP)
City	Harda
State	Madhya Pradesh
Pin	461331
Website	www.svgpgcharda.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Sangeeta Biley	07577-2222048	9826023889	-	hegaacchar@mp.gov.in
IQAC / CIQA coordinator	Dheera Shah	07577-	9425803487	-	dr.dheerashahmakdai101@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Madhya Pradesh	Barkatullah University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-07-2000	View Document
12B of UGC	01-07-2000	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	The college has been upgraded as Pradhanmantri College of Excellence Swami Vivekananda Govt PG College Harda by the Department of Higher Education Govt of Madhya Pradesh
Date of recognition	14-07-2024

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Swami Vivekananda Govt. P.G. College, Harda, Indore Road, Distt. Harda (MP)	Urban	1.15	3911

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Art,Hindi English Sociology Political Science Economics History Home Science	36	HIGHER SECONDARY	English,Hindi	320	319
UG	BA,Art,Geography Music Sanskrit	36	HIGHER SECONDARY	English,Hindi	50	46
UG	BCom,Commerce,All Compulsory Papers with Computer Application	36	HIGHER SECONDARY BIO GROUP	English,Hindi	420	358
UG	BCom,Commerce,Tax Procedure and Practice	36	HIGHER SECONDARY	English,Hindi	420	358
UG	BSc,Science, Maths Chemistry Physics Zoology Computer Science Bio Technology Botany	36	HIGHER SECONDARY BIO GROUP	English,Hindi	230	140
PG	MA,Art,Economics	24	GRADUATION	English,Hindi	80	58
PG	MA,Art,History	24	GRADUATION	English,Hindi	80	79

PG	MA,Art,Hindi Literature	24	GRADUATION	English,Hindi	80	80
PG	MA,Art,Sociology	24	GRADUATION	English,Hindi	80	54
PG	MA,Art,Political Science	24	GRADUATION	English,Hindi	80	78
PG	MCom,Commerce,Commerce	24	GRADUATION	English,Hindi	170	169
PG	MSc,Science,Maths	24	GRADUATION	English,Hindi	80	71
PG	MSc,Science,Computer Science	24	GRADUATION	English,Hindi	60	21
PG	MSc,Science,Chemistry	24	GRADUATION	English,Hindi	90	90
Doctoral (Ph.D)	PhD or DPhil,Phd,Hindi	0	Post Graduation	English,Hindi	4	0
Doctoral (Ph.D)	PhD or DPhil,Phd,Commerce	0	Post Graduation	English,Hindi	4	0
Doctoral (Ph.D)	PhD or DPhil,Phd,History	0	Post Graduation	English,Hindi	4	0

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	4				0				25			
Recruited	0	0	0	0	0	0	0	0	7	18	0	25
Yet to Recruit	4				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				9			
Recruited	0	0	0	0	0	0	0	0	7	2	0	9
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				16
Recruited	4	1	0	5
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				4
Recruited	2	0	0	2
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	13	0	20
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	2	0	9
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	5	0	8
M.Phil.	0	0	0	0	0	0	4	4	0	8
PG	0	0	0	0	0	0	14	9	0	23
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1003	0	0	0	1003
	Female	1546	0	0	0	1546
	Others	0	0	0	0	0
PG	Male	434	0	0	0	434
	Female	937	0	0	0	937
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	120	0	0	0	120
	Female	142	0	0	0	142
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	237	291	210	197
	Female	299	355	296	246
	Others	0	0	0	0
ST	Male	192	222	162	127
	Female	156	223	184	167
	Others	0	0	0	0
OBC	Male	218	285	222	192
	Female	392	467	416	359
	Others	0	0	0	0
General	Male	114	153	121	73
	Female	207	264	246	202
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1815	2260	1857	1563

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Institute offers various under graduate & post graduate courses including self finance courses in different disciplines of Arts, Commerce, Science, Computer Applications and Home Science etc. The institution is committed to provide the holistic and multidisciplinary/interdisciplinary education in every possible way which would to develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Such an education will help develop well-rounded individuals that possess critical 21st century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields. The College is

	committed to provide with innovation and inclusivity by practicing value based Multidisciplinary / interdisciplinary excellence in teaching research and other extra curriculum activities. All the faculty members are well versed and trained in their specialization with modern teaching methodologies and innovations. The college believes in Learner centric teaching methodology research through teaching and uses various learner centric methods like Seminars workshops Problem solving Session Brainstorming Group discussion assignments and mind mapping etc. Most of the faculty members have developed E Content NEP study materials as per the direction of the Department of Higher Education Govt. of MP for all the students. In a nutshell the institution is committed to provide easily accessible equitable value based quality and interesting education and also fostering an enduring sense of discipline and dedication to work with professionally competent at national as well as in this ever changing global world. The Institute offers various under graduate & post graduate courses including self finance courses in different disciplines of Arts, Commerce, Science, Computer Applications and Home Science etc. The institution is committed to provide the holistic and multidisciplinary/interdisciplinary education in every possible way which would to develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Such an education will help develop well-rounded individuals that possess critical 21st century capacities in fields across the arts, humanities, languages, sciences, social sciences, and professional, technical, and vocational fields.
2. Academic bank of credits (ABC):	The Academic Bank of Credits facility is introduced by the Government of India in the National Education Policy (NEP) 2020. It has the provisions of creating a digital platform for the students that will store the academic credits earned by the students of various higher education institutes across the country. Under National Education Policy-2020, the Government of India intends to enable students across the nation with the "Academic Bank of Credits" (ABC) system to fulfill the students' thirst for knowledge and education by providing academic flexibility. Academic Bank of Credits (ABC) is a

	very good initiative. For the current academic session 2022-23 the academic bank credits has been applied in the institutionas per the guidelines issued for implementaion by the department of higher education and our affiliating university i.e. Barkatullah University Bhopal (MP). This comprehensive step-by-step guide is designed to establish a structured framework for the systematic generation of Academic Bank of Credits (ABC) IDs across diverse platforms. This guide encompasses the entire process of generating ABC IDs for students through a range of channels, including academic institution portals, DigiLocker, UMANG, the Academic Bank of Credits portal, and the "UIDSE+" mode for bulk ID creation. Students are provided with multiple registration channels to establish an ABC ID. They have the flexibility to select from the available registration avenues, input their academic information into the designated form, and subsequently generate an ABC ID accompanied by a shareable PDF document.
3. Skill development:	The institution provides many programmes, courses, training programmes for skill development of students. The institution focuses on providing vocational education and training to its students, aiming for skill development and employability. As such every course is designed to be outcome based after completion of a course the students are equipped with certain level of skill. The curriculums are also designed in such a manner that the students are able to acquire enough knowledge and obtain employment too. There are several ways that institutions can provide value-based education to inculcate positivity in learners. Some of these may include: 1. Incorporating value-based themes and lessons into the curriculum: This can be done by incorporating value-based themes and lessons into various subjects, such as literature, languages and social sciences. Many hands on practices program have been conducted. LMS Online Training program is one of the best Skill Development programme which was organized by the Department of Higher Education, Govt. of Madhya Pradesh under Swami Vivekananda Career Guidance Scheme and conducted by the RCVP Naronha Academy Bhopal for the Academic Year 2021-22 through which all the registered students received Short Term Employability Online Training Programme. Our Institution is committed to

	provide the good practice/s of the institution pertaining to the Skill development in view of NEP 2020. The institution provides many programmes, courses, training programmes for skill development of students. As such every course is designed to be outcome based after completion of a course the students are equipped with certain level of skill. The curriculums are also designed in such a manner that the students are able to acquire enough knowledge and obtain employment too. Online LMS training programme on 'Short term Employability and Job Oriented Skill development programme through LMS" has been successfully completed which is conducted by RCVP Narohana Academy Bhopal under Atma Nirbhar Madhya Pradesh for the session 2022-23. The Training and Placement Cell under Swami Vivekananda Career Guidance Cell acts as a primary forum for communication between Govt. sector, private sector, industry and academician for providing Open Placement Drive for all the students through Rojgar Mela and career counseling session. NSS Unit is very active and always dedicated to provide various progarmmes like gender sensitization, skills based programmes, capacity building, flower making through papers etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution offers undergraduate courses in arts, commerce and science in which students are being taught the subjects of Indian arts & culture in their syllabus of Foundation Courses in Hindi Language & Culture as well as in English Language. An appropriate integration of Indian Knowledge systems in education involves incorporating traditional Indian knowledge and practices such as teaching in Indian languages and promoting Indian culture into the curriculum and teaching methods. The institution offers undergraduate courses in arts, commerce and science in which students are being taught the subjects of Indian arts & culture in their syllabus of Foundation Courses in Hindi Language & Culture as well as in English Language. Through these courses, the students get the knowledge and learn about many traditional aspects, culture and moral values. The Students are encouraged to apply the knowledge of mathematics & science fundamentals to various solutions of complex problems as well as to use various methods & experimental methods as an application to the acquired concepts and principles

	that helps in studying various branches of science. In addition, more focus on improving their effective communication skills and public speaking. The student of BCA is trained to have enough skill to work expertly on computer and even get related job.
5. Focus on Outcome based education (OBE):	The Outcome based learning or outcome based education is an educational theory based on specific goals. It is a student centric institutional strategy focused on the pre- set outcome to be achieved by a student. Being student centric, it empowers based learning. As such every course is designed to be outcome based after completion of a course the students are equipped with certain level of skill. The curriculums are also designed in such a manner that the students are able to acquire enough knowledge and obtain employment too. Achievement Awards and Medals have been received by the students in Sports Activities and Youth Festival Yuwa Utsava progarmmes every year at inter college level university level and state and national level. Many students have been qualified in UGC NET/SET and other competitive examinations. More than approximately 60 students have been selected in various positions in Govt sectors job. The institute has been approved as a PhD Research Centre for the subjects of Commerce Hindi and English. At present 5 students are pursuing PhD in Hindi and English. At present two Faculty members have been approved as a PhD Research Supervisor by the Barkatullah University Bhopal. The institute organized 5 national seminars webinars till date and regularly organizes many workshops conferences training programmes Students FDP Induction programmes startup and entrepreneurship awareness programmes and job oriented LMS training programmes and visited Educational and Industrial tours. Most of the faculty members have created and developed e-content modules study materials for all the subjects as per NEP 2020 syllabus. All the faculty members attend and present their research papers in national and International seminars webinars conferences.
6. Distance education/online education:	Online education or distance education is one of the key themes of the NEP 2020 for the promotion of flexible and inclusive learning opportunities including the use of technology and distance education. In the session 2020-21, the entire teaching methods were conducted through online mode due to

	sudden lockdown because of covid-19 pandemic. In addition to that, we have also been conducting special classes for solving doubts through online mode. Students were provided with enough e- content to help them with their knowledge. Various extracurricular activities were also held via online mode. We have examination center of IGNOU & BHOJ University Bhopal. We have examination center of IGNOU & BHOJ University Bhopal. All the faculty members are well versed and trained in their specialization with modern teaching methodologies and innovations. The college believes in Learner centric teaching methodology research through teaching and uses various learner centric methods like Seminars workshops Problem solving Session Brainstorming Group discussion assignments and mind mapping etc. Most of the faculty members have developed E Content NEP study materials as per the direction of the Department of Higher Education Govt. of MP for all the students. In a nutshell the institution is committed to provide easily accessible equitable value based quality and interesting education and also fostering an enduring sense of discipline and dedication to work with professionally competent at national as well as in this ever changing global world.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3920	4462	4712	4063	3581

File Description	Document
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
35	35	35	35	37

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
72.21	727.47	14.02	6.61	52.59

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution ensures effective curriculum delivery by following the academic calendar provided by Department of Higher Education Govt. of MP. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the Department of Higher Education Govt. of MP in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again in remedial classes. Subject tours and industrial visits are organized to provide practical exposure to the students. Seminars, debates, quiz competitions and workshops are being organized. skill-oriented courses are offered to the students for enhancing their skills and access to jobs in national/international job markets. Time slots for theory lectures, tutorials, lab courses, projects, counseling sessions, and the library are included in the schedules for each class. Each faculty member's schedule is created to account for their whole workload. Before the start of the session, every faculty must prepare a lesson plan and course files and get it checked by their head and approved by the Principal. Academic supervisors can evaluate the effectiveness of their Instruction, student participation, and facility usage by watching courses and labs. It improves overall educational performance and institutional excellence by facilitating efficient feedback, curriculum alignment, and area identification. We put a high priority on student employability by setting up courses in personality development and soft skills. These workshops are designed to improve students' leadership, teamwork, and communication skills, giving them the tools they need for both job progression and effective recruitment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 4

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 1.32

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
187	56	30	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution ensures effective curriculum delivery by following the academic calendar provided by Department of Higher Education Govt. of MP. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the Department of Higher Education Govt. of MP in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again in remedial classes. Subject tours and industrial visits are organized to provide practical exposure to the students. Seminars, debates, quiz competitions and workshops are being organized. skill-oriented courses are offered to the students for enhancing their skills and access to jobs in national/international job markets. Time slots for theory lectures, tutorials, lab courses, projects, counseling sessions, and the library are included in the schedules for each class. Each faculty member's schedule is created to account for their whole workload. Before the start of the session, every faculty must prepare a lesson plan and course files and get it checked by their head and approved by the Principal. Academic supervisors can evaluate the effectiveness of their Instruction, student participation, and facility usage by watching courses and labs. It improves overall educational performance and institutional excellence by facilitating efficient feedback, curriculum alignment, and area identification. We put a high priority on student employability by setting up courses in personality development and soft skills. These workshops are designed to improve students' leadership, teamwork, and communication skills, giving them the tools they need for both job progression and effective recruitment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 70.43

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 2761

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.01

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2023-24	2022-23	2021-22	2020-21	2019-20
1563	1970	2315	1815	1466

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
1716	2530	2870	2200	1815

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 82.59

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2023-24	2022-23	2021-22	2020-21	2019-20
782	1017	1158	908	732

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
858	1265	1435	1100	908

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 112

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

: The institution adopts many student centric methods to enable the learner to meet their learning goals, academic success with required competencies. Students are encouraged to actively engage in posing questions, investigating, experimenting, solving problems, assuming responsibilities, being creative and constructing their own knowledge. The experiential learning provides opportunities to students to apply theory into practice.

The institution provides the outcome based education in teaching and learning practices follows NEP which provides theory and practical experiences in all the subjects in science streams as usual and few other subjects like English Literature, Home Sciences as well as vocational courses which include theory and practical experiences in the syllabus. The NEP 2020 provides an opportunity to each student for pursing Project/Field works and internship to visit to local industry, skill development centres, businesses and arts for the holistic development among students. Every post graduate program organizes internship/job oriented project work, as a part of their curriculum, which exposes students to real work environment related to their fields and helps in developing knowledge, skills for the same. Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually.

Student centric methodologies help in enhancing for decision making power of students and developing critical thinking & Self-reflection. To make teaching – learning more interactive and student centric the faculty employs a variety of participative methods in their classrooms. Students are also encouraged to raise questions during the class. Through peer group teaching dialogue is encouraged amongst students on various educational, social, national issues, in a way where students feel free to have dialogue with teachers as well.

With the aim to develop research oriented attitude, reflective and problem solving thinking, assigning projects to students on topics and issues based on their syllabus; where they explore the problem, collect data, do reference work.

In this age of technology, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers use ICT to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute Use of ICT By Faculty: A. Faculties are encouraged to use power-point presentations in their teaching by using LCD's, laptop and projectors as well as teaching through online platforms. B. Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students. C. Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS. D. Video Conferencing- Students are counseled with the help of Zoom / Google meet. Application. E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing F. Virtual labs are used to conduct labs through simulations. G. Whatsapp group is used to provide study material to the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
35	35	35	35	37

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last

five years (consider only highest degree for count)

Response: 75.71

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
32	25	28	24	25

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

College is affiliated to Barkatullah University, and hence the college adheres to follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. .Now the internal assessment is carryout-as per NEP 2020 in a systematic manner for theory courses, laboratory course. Academic calendar is prepared at the beginning of each semester/yearand is made available on the college notice-boards. Thus, students know about the dates of internal assessments well in advance and hence, can prepared accordingly. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members. Question paper is prepared by individual faculty/ faculty members teaching the same subject. Quality of question papers are checked and final question paper is approved by concerned authority. Answer sheets are evaluatedand checked answer sheets are shown to the students. Sessional result analysis is discussed at HoD level.

Now student make project on the topics from mejar, minor subject. Student also make project for vocational and internship viva is also concocted by internal and external examiner in vocational subjects and in internship. The student can approach the teachers in case they need a clarification on the award of marks based on the scheme of valuation discussed in the class. The mark list for Internal Assessment will be prepared and displayed in the notice board. The Internal Assessment marks by the students are entered periodically in Barkatullah University Web Portal in two scheduled phases in a semester. Two internal tests were conducted. For assessment of laboratory course an internal practical viva conducted by respective faculty member at the end of course.

At the college level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examination. (1).Two internal assessment test are given during each semester. Time table for which is prepared well in advance and communicated to the students earlier. (2). Seating plan and preparation are time-table are marking is followed even for internal assessment tests and it is displayed on the notice board along with the Internal assessment time table. (3). After evaluation of internal assessment answer scripts, the scripts are given to students to have an idea of their performance in the test. If they come across any doubts, clarification is given which enables them to fare better in future. (4). By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests. Students and faculty members are made aware of the transparency to be maintained in the system of assessment. This is further enhancing the transparency and rapport between faculty members and students

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The role of higher education is very important in securing the gainful employment and providing further access to higher education comparable to the best available in the world class institutions elsewhere. The improvement in the quality of higher education, therefore, deserves to be given highest priority to enable the young generation of students to acquire skill, training and knowledge in order to enhance their

thinking, comprehension and application abilities and prepare them to compete, succeed and excel globally.

The institute takes efforts to preserve and promote the Indian language, thus most of the undergraduate courses are carried out In Indian Language, Hindi. Sustained initiatives are required to reform the present higher education system for improving and upgrading the academic resources and learning environments by raising the quality of teaching and standards of achievements in learning outcomes across all undergraduate programs in science, arts, and commerce and professional streams of higher education. One of the significant reforms in the undergraduate education is to introduce the Learning Outcomes-based Curriculum Framework (LOCF) which makes it student -centric, interactive and outcome-oriented with well defined aims, objectives and goals to achieve.

We are evaluating course outcome and program outcomes in terms of student activities in various aspects in outstanding activities. The process for the evaluation of the students in different subjects is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty. Students of our college secured good position in the merit list of the University and most of the students also obtained first division. Rojgarmela is organized every year by our college. Where students got placement in different sectors. Students got placement in different sector. Students of our college are also doing job I various privet and government sector. Volunteers of NSS and Cadets of NCC got selected for National Level Camps.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Learning requires cognitive skills and a logical paradigm. The process of learning should ideally weigh on "how to think" more than "what to think". Courses offered by our institution invoke a sense of creativity, curiosity, self-assertion, self-reflection, and enhance career prospects. Our courses cater to students' abilities to foster critical thinking and a sense of inquisitiveness, leading to the assimilation and analysis and forming ideas thereafter. These skills are essential in honing the students' personalities which also helps them flourish in their professional lives. The modern market demands individuals who can work smartly and deliver maximum output. The way our courses shape the students up, they will

most certainly be the forerunners for success in the market today. Since our college strictly follows Outcome Based Education (OBE), it involves departmental processes for assessment, identification, collection, and preparation of data to evaluate Course Outcomes (COs). The process of determining COs employs various tools and methods, which can be categorized into direct and indirect methods. The direct methods which the college follows enable it to evaluate students' knowledge and skills in a comprehensive manner. Assessment tests are one of the common methods used by the college to measure students' understanding of a subject or topic. These tests typically consist of objective questions, such as multiple-choice, true/false, or fill in the blanks, designed to assess factual knowledge and comprehension.

In addition to assessments tests, Continuous Internal Assessments (CIAs) are also conducted twice every semester for P.G. It plays a crucial role in evaluating students' progress throughout a course or program. Projects are also assigned to the students. It is a comprehensive assessment that encourage students to apply their knowledge and skills to complete a significant task or solve a real-world problem. Since projects often require students to conduct research, analyze data, develop solutions, and present their findings or deliverables. Projects allow students to showcase their creativity, critical thinking, communication, and project management skills. These indirect methods provide valuable insights into students' learning experiences and perceptions of their own knowledge and skills. By gathering feedback through course exit surveys, the institution assesses various aspects of the learning process, such as the efficacy of the curriculum, instructional methods, and the overall learning environment. This information is crucial for institutions to identify areas of improvement and make informed decisions for enhancing the educational experience.

Furthermore, the Placement Cell establishes a strong network with reputed companies and organizations. It actively collaborates with these entities to arrange campus recruitment drives and internships, where students can interact directly with industry professionals and showcase their talents. This invaluable exposure helps students gain insights into the industry's expectations and trends, enabling them to align their career aspirations accordingly. Examiner feedback is also taken by the institution, which is crucial for evaluating students' learning experiences, providing constructive criticism and helping them understand their strengths and weaknesses, enabling them to improve their knowledge and skills for future courses or programs.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 94.57

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
1399	1346	1469	1813	1116

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
1493	1496	1525	1869	1170

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.5

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution has created an ecosystem for innovations and many important initiatives have been taken for creation and transfer of knowledge through Eco-club DANA Pani Abhiyan for providing water and food to birds during the summer, different talks, Guest Lectures, Self reliant and Self defense programs especially for Girls students, Awareness meets, Campaigning like soil testing, Produce of different crops to well being of local farmers, Mental stress and intolerance meditation programme by the Heartfulness institute, Harda,   Vaccination program during COVID-19, workshops and seminars etc. The institution has done MoU with Dr. C.V. Raman University, Khandwa,CMBT Bhopal, for organic forming as well as research and teaching.The institute has done MoU from other institute and colleges/universities to interact students and faculty for exchange knowledge and method to improve overall development of students. MoU with SRL is very beneficial for science bio students. For student Training & placement cell is actively involved to provide the complete guidance to all the students for their career goals, developing skills and job

placement under Swami Vivekananda Career Guidance Scheme, Department of Higher Education, Govt. of Madhya Pradesh. The cell is well equipped to handle and support the placement procedures. In order to achieve the goals, a series of lectures, training programmes, workshops and Monthly Career guidance programmes have been conducted/are conducting continuously for providing the complete information and guidance for their career Goals, jobs, entrepreneurship skills, startup, Job oriented skill training programmes, Short term employability training programmes through LMS. Rojgar Mela and Online /Offline Campus programs have been conducted for providing on the spot placement/job opportunities in various Govt. and Non-Govt. sectors. The institution provides an opportunity to students for exhibit their own made products through entrepreneurship Shivirs/Exhibition. The Local Entrepreneurs are also invited to address the students and inspire them. The institution provides an opportunity to students to interact directly with entrepreneurs for excelling and enhancing their skills. Students are encouraged to take them for research in different fields through project works, internship/Field works and assignments especially for Post graduate students.

Industrial tours have been visited in various industries like Maida Mill, Harda, Raja Barari, Timarni affiliated to Dayalbaug University, UP, Sanchi Dugdh Sang, Bhopal for enhancing their knowledge for becoming self reliant apart from that educational tours have also been provided to visit at historical place 'Bheem Bethaka' and Educational Toys Factory, Harda to explore and gain the knowledge among students under RUSA and World Bank Projects for the academic sessions 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24 respectively.

The faculty members of the College visit every-year in different schools and inspire to students taking admission in the college through College Chalo Abhiyan, Prevention of TB and AIDS Awareness programme has been conducted by NSS Unit in collaboration with District Hospital, Harda. Awareness programe regarding Hemoglobin and Dieting especially for girls students etc.

Apart from that, the institution promotes for integration of ethical and human values through different talks and lectures by the faculty members of the college as well as through guest lecturers of external experts so that human values inculcate among students. The institution organizes specific national and international occasion/days to spread awareness among students every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 27

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
4	5	3	15	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.19

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
03	00	02	02	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.11

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	02	02	00

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The institute is actively engaged and always tries to provide healthy environment for teaching and learning activities as well as organizes many extra-curricular activities for the holistic development for the students. The last five years i.e. from 2019 to 2024 many significant Extension activities are carried out by the institute which are as under: in the neighborhood community to create the awareness in the society. Various initiative programmers have been taken by NSS unit to create the awarenessamong nearby villagers like Swacchta Awareness Campaign, promotes environmental protection through tree plantation & Ankur Abhiyan and other sustainable development programs, Campaigning for Social Discrimination, Campaigning for Uses of Sanitary Pad & Hygiene for Girls students, Campaigning for inculcate awareness among domestic women related to education, economic and social security, The institution adopted an Anganwadi in Bhat Paretiya and through NSS also adopted a village named Bhat Paretiya for providing and donating basic requirements which is benefited to them. NSS Unit

organized many programmes Nukkad Natak on different issues like Anti Drug, Domestic Violence, Girls Education, Beti-Bachao Beti Padao, Malnutrition, Child Sex Ratio and Health Issues especially for women and their children to create the awareness among local villagers.The institute organized Traffic safety awareness programme for twowheelers for creating the awareness.

The last five years i.e. from 2019 to 2024 many significant Extension activities are carried out by the institute which are as under: Various initiative programmes have been taken by NSS unit to create the awareness among nearby villagers like Swacchta Awareness Campaign, promotes environmental protection through tree plantation & Ankur Abhiyan and other sustainable development programs, River Cleaning (a local river- Ajnal), Energy literacy Campaign, COVID awareness Campaign, COVID Vaccination Campaign, Health survey, Water Harvesting, Climate Change, Campaigning for Social Discrimination, Campaigning for Uses of Sanitary Pad & Hygiene for Girls students, Campaigning for inculcate awareness among domestic women related to education, economic and social security, Anti Drug Campaign, Joy of Giving programme in collaboration with Child line Institute (NGO) for donating clothes and other useful study materials to poor students, awareness programme for PACSO Acts, Malnutrition awareness program, Dowry system, Prevention of Child Marriage, Child protection programme and many other programs through Nukkad Natak by NSS Unit. The college has taken active participation in Swachch Bharat Summer Internship (SBSI) Abhiyan and Swachhta Pakhwada Programmes which is started by the Central and State Government. The institution has organized Beauty Parlour training programme for girls students so that they can become self depended and economically empowerment. One of the alumni from this institution provides such a golden opportunity for Girls students. Many students begin their own startup to create self made products which have been presented to college's Chief Guests during the programmes as a momento. The institution always encourages to students to create such a self made products like memento, Lipan Art and mirror work so that they can start their own startup in their specialized area as well as inspiring to other also.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards and recognitions received by the faculty members and students in last five years in different activities like : In sports students participate and achieved various awards in sports like kho-kho, kabbadi, cricket, chess, wollyball, table tennis,athletics, Kushti, football, handball, basket ball and soft ball. faculty also achieved awards in sweap gatividhi, independence day, Cultural Activity, Pink Week, 21 Days Yoga Training shivir, Teekakaran, Induction Programme (Book Review), Manch sanchalan and certification of appreciation in last five years fron 2019-2024 .student Puja gangrade selected in state level and inter university level for table tennis and achieved first prize. Neha Jat also selected in state level and inter university level for chess In 2022. Ankita Dhurve also selected in state level and inter university level for wollyball In 2022. Most of the students have been recieved many Awards and Recognitiuon Every Academic year comtinously.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 0

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 1

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and strategic objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education. The available physical infrastructures are optimally utilized to conduct co-curricular activities, extra-curricular activities etc. The Classrooms are optimally utilized from morning to evening according to the general timetable of the college. We provide to students with basic infrastructure. The existing building has one Principal room, twenty five class rooms, one seminar hall, thirteen departments, four staff room, Library, Office room, one reading room, one common room for girls, one examination control room, one store room, one RUSA Cell adjoining with Swami Vivekananda Career Guidance Cell, five Laboratories, one Gymnasium and recently open gym installed in the campus and separate toilets for girls and boys students. Examination center is used for college internal and external examinations as well as for other universities like IGNOU, BHOJ etc. and MPPSC. The institute provides facilities of RO for pure drinking water. The institution campus is under 24-Hour CCTV surveillance for safety and security purpose for the students and staff. Also for healthy environment, our institute provides clean, plastic free and tobacco free campus to students. The institution provides well equipped library with reading room facility to students. Students can get access the books, magazines, newspaper easily at the college time. The College has laboratories for Under Graduate and Post Graduate courses. There are being upgraded as per the needs of the subjects and the number of students in the respective subjects such as Chemistry, Physics, Botany, Zoology, and Home Science. The laboratories are updated regularly. All the computers are connected to Broadband internet connection. The campus has secure Wi-Fi facility.

Institution has adequate facilities for different types of cultural and art activities. In college premises there is a big hall where many cultural events are being organized time to time and also there is space within the college building which is also being used for cultural events. In the college premises, there is open space available, which is being used for yoga purposes for both students as well as faculties. Also there are mike and sound system for different types of cultural activities. Every year the college conducts various inter-college and intra-college competitions where students get opportunities to learn and practice different skills. Competitions are related to Dance competition, Singing competition, Drawing competitions, Quizzes & Debates etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged

to pamper in sports and extra- curricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Sports Officer. They are trained and encouraged to participate in various levels of competition including intra-college events, inter-university events & National events. College also provides Green (Open) Gym facility.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 88.61

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
48.87	705.88	4.00	1.43	13.31

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college has a well maintained and well equipped library as far as books are concerned. There is computerized library management system in the college. Library is managed using conventional record system as well as computerized record system.

The Library uses SOUL Software (Version 2.0) & e-Granthalaya (Version 4.0). The Library is partially automated in the year 2011 and full automation is in progress. The College provides e-learning environment to the students and research scholars. The N-List membership as an added asset which provides access to more than 5000 e-journals and above 1.5 Lakhs e-books on various subjects. The library of the college ensures easy access to the student for learning resources. There is reading room facility which is maintained by the librarian of the college. In library, books are arranged subject wise for easily access. Working hours of the library are as per the UGC norms. However the general timing of the library for the students and staff is from 11:00 To 5:00 PM during which the books are issued to staff and students. During the examination days the library remains open as per the need of the students or as per the instructions of the Principal. Also there is computer facility for students, for advance searching of any topic related to any subject. The book bank facility provided by the library is free books and stationary to SC/ST students in each academic session. Committee is to monitor and supervise the smooth functioning of the distribution of stationary and books to SC/ST students under Book Bank Scheme, the issue of books to the students and the requirements of books as per the syllabus. The library has an advisory committee consisting of the Principal, HOD of the Departments and the Librarian. The library ensures open shelf system to facilitate the student's free access of books as according to their choice. The college is able to provide e- library facilities and students are being benefitted by the facility. In future as the infrastructure grows, the students of this institution are sure to benefit with the increased number of computers, smart classes and better internet facilities. The financial transactions are according to the state government rules and regulations.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Since this is a government affiliated college so institute updates its IT facilities when governments allocate fund/budget for these particular facilities. All the financial transactions are done as according to state government rules and regulations. Besides this, SWAN-Internet which is provided by Madhya Pradesh Govt. is being used to fulfill financial need of college like wages and salary of staff. BSNL broadband is being used for conducting educational activities with virtue of University, Govt. of M.P., Human Resources Department and College. Same mode is being used for communication of official letters, information exchange and experimental work and to make available resources for students like e-papers, journals, e-books and PDF documents. The institution has a virtual class room in which the expert lectures are telecast from various top class academicians of the state from Bhopal. This is a two way process where the scholars can also ask any of the doubts and get an immediate answer for their question. These lectures can also be downloaded and shown in the college for the benefit of students.

The college IT infrastructure was upgraded when special financial assistance was accorded to the college. The whole college has been made Wi-Fi enabled. Today, it is more than an essential skill for the students to learn and master the latest IT in order to be ready after graduation. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance and optimize the delivery of education. For student security and monitoring, CCTV cameras are installed in the classroom, campus, college entrance and exit and library. Institute purchases any computing items as according to needs and requirements. For quality teaching-learning for both staff and students, computers are used. The institution ensures that the staff and student access to online teaching and learning resources and other knowledge and information and monitors the use of such facilities. Available bandwidth of internet connection in the Institution is more than 50 MBPS.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 50.26

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 78

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.59

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
15.99	11.93	6.55	1.15	4.44

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

28-02-2025 03:34:55

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 100

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
3581	4063	4712	4462	3920

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 25.3

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
806	0	746	3312	382

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.32

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
13	37	99	32	5

5.2.1.2 **Number of outgoing students year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
1399	1346	1469	1813	1116

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.16

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2023-24	2022-23	2021-22	2020-21	2019-20
06	03	01	01	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
08	09	07	00	02

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association

The future of an organization depends upon its past. History also teaches uslessons and tells us about good & bad qualities. In an educational institution, its teachersand students are like ornaments.

Especially the old students of the institution are the capital of the institutionwhich makes efforts to make their Alma mater progress.

Keeping this sentiment in mind, the college was requested to engage the oldStudents and work in the interest of the institution. College has its own limitations andrules. But Alumni association is limitless. By organizing an alumni meet, old studentssought suggestions and cooperation in the interest of the institution.

For the first time the alumni meet was organized in college on 28 Feb. 2022.

From this time onwards, efforts to register it were started, as a result of which the

alumni organization was registered on 02 Feb. 2023.As a result of these efforts of the college, the statue of Swami Vivekananda wasgifted to the college by alumnus of the college Professor Vijay Agrawal. Whoseestimated cost is around Seventy-One Thousand.

We hope that the alumni of the college will not only guide us by evaluating our

work but will also benefit us and institution with their experience.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision :

To develop as an educational hub with all modern facilities, innovations and branches of study by providing value based multidisciplinary quality education, employment oriented and holistic development to all the students.

Mission:

- To provide easily accessible, equitable, value based quality education and enduring sense of discipline and dedication to work with professionally competent at national as well as in this ever changing global world.
- To maintain academic excellence in higher education by providing innovations in teaching, modern teaching technologies and skill-based quality education along with traditional education and to inculcate spirit of nationalism and civil responsibility for holistic development to all the students as per NEP 2020.
- To create the optimal learning environments and support for students irrespective of their caste, creed, colour, religion and socio-economic status.
- To nurture the innate talents of all the students and to encourage originality and creativity in their approach towards learning.

College emphasizes a lot on society-connect programs and value driven programs like Swacchta Abhiyan, Matdata jagrukata abhiyan, Health awareness activities etc. under N.S.S., Swami Vivekanand Career Guidance Cell and Youth Festival also play an important parts in obtaining the Vision and Mission.

The institution functions in a well-structured manner where the administrative powers are decentralized and involves participative management for the smooth functioning. The Principal is the head of the institution and is responsible for supervising the overall functions of all institution. Effective management is possible only through a decentralized and participative process through the IQAC and Staff Council Committees. The prime task of the IQAC cell of the college is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions.

Every student's voice is important for the smooth functioning to the institutional governance, their needs are articulated through the faculty. Faculty in charges discuss academic, infrastructure and student related issues in their department meetings. The institution is ready to embrace NEP 2020 which led its students

towards educational practices which are more flexible, diverse, employable and inclusive for intellectual and social transformation. This ensures total participation at every level and remedial actions are adopted.

College has a very effective Janabhagidari Samiti registered under the M.P. Societies Registration act 1973. Chairperson of General Council and managing Council is appointed by Govt. of Madhya Pradesh. He/She may be elected representative, distinguished citizen or district collector in absence of appointment by the Govt. Principal of the college is the secretary of General Council and Managing Council as well as chairperson of the Financial Committee. Samiti has the right to impose fees, increase fees and generate revenue through consultancy and other academic endeavors.

All the self finance programmes/courses are managed by the Samiti and ensures the teaching arrangement for these courses through Guest Faculty arrangement, however the appointment rules are followed as per Govt. selection procedure. Janabhagidari Samiti is a right example of decentralization and participative management where an outstanding academic framework is in practice at par.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

In order to smooth functioning, Staff committees are constituted every new academic session which work towards holistic development of the college through various plans and activities. The following committees are as under:

1.   Faculty Incharges i.e. Arts/Commerce/Science

2.   Committee for RTI

3   Youth festival committee

4.   Students Sports committee

5. UGC committee

6. Writing off committee

7. Contingency committee

8. Internal Audit Committee

9. Anti ragging and Discipline committee

10. Janbhagidari and Self finance course committee

11. Administrative information, Review meeting and legislative Assembly

12. Grievance Redressal & Public Hearing Cell

13. Court Cases at College level

14. Purchasing committee

15. NAAC Assessment committee

16. IQAC Cell

17. World Bank/RUSA

18. Swami Vivekananda Career Guidance Cell

19. Training and Placement Cell

20. Magazine and journal committee

21. Woman Grievance Redressal cell

22. C.M. Helpline

23. IT cell and Virtual class

24. Maintenance Cell

25. Public Service guarantee

26. NSS Incharge

27. Pandit Kunjilal dubey sansdiya vidhyapeeth

28. Scholarship and Beneficiaries Committees-

29.   Student Stationary

30.   College website Updation

31.   Library development and purchasing committee

32.   Alumni committee

All the committees have their own transparency and accountability for their works and student participation. All the faculty members did their work with adequate efficiency and potential. As the result of their hard and dedicated work,most of the faculty members have been awarded by 'felicitation certificates' by district administration, harda for the best performance of departmental and other activities.

The appointments are done at the government level which follows UGC rules& regulations adopted by the State Government and implemented accordingly. The service rules for state government employees are applicable on teaching & non-teaching staff. Guest faculty against vacant posts is appointed by DHE. Janabhagidari Samiti of the college has adopted the same procedure for appointment for faculty position against self-finance course.

The college is a state government institute hence, most of the strategic plans are formulated at the department of higher education, Govt. of Madhya Pradesh and the college abides accordingly. The college has an active IQAC cell which analyses its requirements and extends recommendations to the head of the institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Effective welfare measures and performance appraisal system for teaching & non-teaching staff

College has effective welfare measures for Teaching and Non-teaching staff as per Govt. rules.

Teaching Staff:

- Financial welfare schemes
- Medical Reimbursement
- Leave encashment
- Group insurance
- loans from GPF
- Duty leave to attend seminars/ conferences
- Maternity benefits as per norms
- Child Care leaves Retirement benefits

Academic Benefits:

- Faculty Development programmes (1 FDP @year)
- Library Support
- Free Remote access to INFLIBNET/ NLIST
- Wi-fi support on campus for all the academic activities.

Establishment support

- Electronic service books
- Dissemination of information on email IDs
- Official email Id Support

Non-teaching:

- Medical Reimbursement,
- Leave encashment,
- group insurance, loans from GPF,
- Maternity benefits as per norms
- Child Care leaves
- Retirement benefits
- Vehicle allowance Grain allowance to class iv staff
- Uniform allowance to class IV

Institutions Performance Appraisal System-

The college follows for performance appraisal system report for all the permanent Teaching & non-teaching staff as per approved by the department of higher education, Govt. of Madhya Pradesh.

Faculty Performance Appraisal: As per the mandate of the University Grants Commission regulations of July 2018 adopted by Department of Higher Education, Govt. of Madhya Pradesh, Performance Appraisal System is in place for teaching staff. Faculty submit Annual Performance Appraisal Report (APAR) every year and Performance Based Appraisal System form (PBAS) at the time of promotion. APAR for faculty members are screened by the Teacher in Charge. Appraisal of Non-teaching Staff: Non-teaching staff is required to fill up the self-appraisal form (APAR) annually which are evaluated by the Reporting Officer and Reviewing Officer and after reviewing, APAR is forwarded to the department of Higher Education.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.56

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
01	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 24.57

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
09	16	08	13	11

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2023-24	2022-23	2021-22	2020-21	2019-20
11	11	11	11	11

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

All the guidelines issued by the department of Higher Education as well as state and central govt. are strictly followed for the Financial Management and Resource Mobilization.

Mobilization of Funds: College receives funds from Govt. of Madhya Pradesh. Last 5 years, College has received funds from-

RUSA under component 7 for infrastructural support and development

Department of Higher education for e Resource management in Library, development of smart classroom facility organizing career fair & Career based trainings, Book support to SC ST Students

Grant to organize Science popularization programme from MPCST, NASI

Apart from that Funds have been sanctioned under World bank funded MPHEQIP scheme for creating state of the art infrastructure like auditorium.

College has active Janabhagidari committee. The committee levies development fees on the students and utilizes this for the development of the college as per the set rules and procedures of janabhagidari samiti.

Funds are utilized as per the financial Rules and store purchase rules stated by DHE GoMP.

Internal audit: College has a Finance committee comprising of the senior teachers of the college, Finance committee conducts the internal audit and committee verifies the income and expenditure details and submit the report to the principal. Janabhagidari Samiti has financial committee and it carries out the internal audit of Janabhagidari Nidhi. There are different cashbooks for Janabhagidari Nidhi, RUSA, Local and Govt. funds. Cash books and account books are also thoroughly checked by the internal audit committee.

External Audit: External audit is conducted once in every year after the completion of financial year by the independent Chartered accountant appointed by the Principal. External audits are conducted separately for Janbhagidari Nidhi, Local Fund, Govt. funds and other grants like RUSA and grants received for specific purposes. An audit report certifying the financial status of the college duly signed by the CA and Principal is received once the audit is completed.

(AGMP Gwalior) (Once in 3/5 years): This audit is scheduled once in 3 years or latest by once in 5 years by the Accountant General of M.P. based at Gwalior. A team constituted by AGMP Gwalior works on behalf of AGMP and generate audit reports.

The Institution has a Performance Appraisal System according to the rules of the Higher Education Department M.P. All the faculty members submit their self-appraisal reports (APAR) annually for assessment of their teaching learning evaluation, professional development, co-curricular activities, extension work, research publications, and academic contributions. The APAR is checked and verified by the IQAC and an overall API score is calculated according to the given format. The finalized report is forwarded to the Higher Education Department after the remark by the principal. Their performance appraisal system for non-teaching staff is based on work and responsibilities given and executed by them. The feedback from non-teaching staff is prepared by an administrative committee. A confidential report is prepared with the overall grading of all the employees. The recommendations of the committee are forwarded to the principal.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The prime task of the IQAC cell of the college is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. The IQAC has taken various steps, namely, process of allotment of mentors to the students, personal counseling facility for the students, digitalization of admissions, opening of post graduate courses and infrastructural development for meeting, the effective and efficient teaching- learning process.

IQAC has focused mainly on institutionalizing the processes for the holistic development of the most important stakeholders of education system i.e students.

Special customized teaching methodology and programmes are offered to students to help them improve their academic records. Special teaching pedagogy like classrooms with smart board, problem solving methodologies, seminars, field projects. The second most important contribution of IQAC is to organize and integrate all programmes academic as well as co curricular in one calendar i.e. Excellence in education.

As recommended by IQAC, the maintenance of teacher's diary and during COVID-19 period submission of weekly online teaching report was implemented for completion of courses in time from session 2020-21.

IQAC focused on the holistic development of students and staff members by organizing several workshop, seminar and skill development activities for them so that they can enhance their teaching and learning activities as well as by organizing such type of programs they can increase their work efficiency also. Departments were motivated to students for different vocational courses, projects and internship so that students will be able to acquire skills needed for particular types of jobs.

The IQAC has taken significant initiatives which are as under:

- From 2019-20 to 2023-24, some MOU'swere signed.
- During COVID period, online classes were taken.

- Industrial visit was done.
- As recommended by IQAC, all the teaching faculty members were directed to maintain teaching time table including other extracurricular activities in their teacher's daily diary.
- Personality development programs were conducted.
- For students NEP awareness, one day seminar was organized.
- Skill development programs (Karate class & Electric practical workshop) were conducted.
- IQAC has taken initiatives especially for students for their healthy learning environment for the overall and holistic development like they are encouraged to do dissertation,projects, internship, vocational courses as per NEP 2020 aswell as all under graduate &post graduate students encouraged to take theresearch activities in their projects/ dissertation work.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)	

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity is that condition of a society in which there is no discrimination between men and women in terms of availability of resources and opportunities. Presently youth have an important role to play for social change because youth is the future of the nation and if youth take their steps for gender equity then there will be no place for gender discrimination in society.

The college has a dedicated cell, constituted for redressal of grievances ensuring women safety and well-being namely Anti-Sexual Harassment Cell. The committee members are vigilant all the time and ensure that there is no such incident taking place in campus by creating awareness and having an open dialogue with all the students and female staffs. Anti ragging committee has been constituted and contact details of its members are displayed and communicated to all students. The above both cells havezero reported cases in the last academic session. The college celebrates National Girl Child Day and Women's Day on 24th January and 8th March respectively every year. The NSS unit of the college organises awareness programmes through Nukkad nataks /raising slogans to curb prejudicial practices against women like female foeticide, child marriage, good touch bad touch etc. Self-Defense training programmes for the female students were organized in the college- to make them aware about sensing attack and danger, to learn the skills of self-defence comprising of karate, judo and kick boxing, flexible body movement and some other practices. Maternity leave and child care leave as per rules are provided to the female faculty. There is no discrimination in pay, fees, perks, amenities, accountabilities, responsibilities, powers, recognitions etc. There is one girl's common room providing the basic amenities. Institute also motivate female students for registration in different government scholarship schemes like Post Metric scholarship, Gaon ki Beti, Pratibha Kiran, Mukhyamantri Medhavi Yojna, Sambhal Yojana etc. College organize "College Chalo Abhiyan" for spreading awareness higher secondary students about different facilities available in the college.

The College celebrates and organizes National and International commemorative days, events and festivals. Three days of national significance i.e. Republic Day, Independence Day and Constitution Day are celebrated with great zeal, strengthening the unity amongst the individuals and empowering them to seek their role and responsibility for National integrity and development. Other national days of significance like National Voter's Day, National Unity Day, National Youth Day, Gandhi Jayanti, Yog Diwas etc. are celebrated with equal vigour. International days are occasion to educate the general public on issues of concern, to mobilise political will to address global problems and to celebrate and re-enforce achievements of humanity. The college celebrate them throughout the year like World environment day, International Women's day, Aids Day, International Human Rights Day etc. To promote extracurricular activities to bring out the hidden talent of students and to motivate them to showcase them activities for

the overall development of the students are conducted. The college organises all events in college - Youth Festival, Induction Program, Teachers Day, Debate Competition etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: D.1 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college is located in the Harda district wherein majority of the students belong to the socially, educationally and economically backward classes. The college has emerged as a leader in providing quality higher education ensuring inclusivity. As per government rules the admission process is carried out wherein seats are embarked for SC, ST, OBC and Physically handicapped students, which are filled up by students belonging to these categories only.

Our institute is undertaking various initiatives in the form of celebration of days marking anniversaries of Eminent personalities; all the International and National Days of significance are celebrated with full zeal providing, NSS camps are organised, youth festival and other similar activities provide for an inclusive environment by bringing students and teachers with diverse background together on the same platform. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.

Institute have communal harmonious and zero tolerance environment. Institute take different initiatives for providing an inclusive environment to students. Cultural events/competitions are organized every year in the institute for spreading awareness in the students about cultural and regional values. Institute organized annual youth festival every year in which cultural and regional activities like Rangoli competition, Mehandi competition, Poster making competition, Drawing, etc organize for students. Folk songs and dance competitions are also organized and Hindi Divas celebrate in the institute to promote linguistic initiatives. Local dance forms and folk culture is promoted in all the cultural activities in the college. To provide communal environment in the institute, our institute organizes different commemorative day celebrations like National Unity Day, National Voters Day, International Women's day etc are organized. Different types of activities like essay writing, slogan, speech etc. are organized in the college. Also different types of communal socioeconomic program and awareness programs related

to health and hygiene are organized in the institute.

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various programs. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The college organizes an Induction Program for students at the beginning of the Academic Year. The Induction Program caters to introducing the staff and students to their rights and responsibilities. Ethical practices and responsible behaviours expected from the staff and students are conveyed in the induction. Various departments of the institution and NSS unit are actively involved in conducting several activities and celebration of days for inculcating values for being responsible citizens are given below: World Humanity Day; Independence Day; Blood donation camp; World Human rights Day; Swach Bharat Abhiyan; Republic Day; International Human Rights Day: Constitution Day, Aajadi ka Amrut Urtsav, Clean India Green India.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. **Title of the Practice**

Online Classes, E-Content Material and Video Lecture

2. **Objectives of the Practice**

Focus on Technology that supports Teaching and Learning SystemEnables the teacher and the student to set their own *learning*pace, and there's the added flexibility of setting a schedule. Provide with unlimited access to the students and useful materials and resources for self-study.

3. **The Context**

Covid-19 has impacted universities and colleges around the world, causing major changes to student life. Due to the Covid 19 Pandemic offline classes had been off and in these scenario online classes was challenging for students and staff. The closing of colleges had interrupted the functioning of the system, reduce the students learning and restricting the activities of the education authorities. Most of students

lived in the villages of Harda district and they had network issues in their area.

4. **The Practice**

College focused on "Technology that supports Teaching and Learning System". Staff was individually equipped with computers and had well developed skills in Google Classroom and Office Class. Students allocated time to each subject by their timetable. Each student submitted work incredibly hard on the Online platform and produced online classroom content, work booklet, marking marks online and providing real time teaching. College focused on "Technology that supports Teaching and Learning System". Staff was individually equipped with computers and had well developed skills in E-content Development. The online classroom organized for the students but most of the time they did not attend the online class due to network issues. So that in the favor of students, our staff made the e-content materials and YouTube channels and posted the lecture in the visual form. It used to make classroom lessons more entertaining. YouTube can be accessed from any device with an internet connection.

5. **Evidence of Success**

Online education has gained tremendous popularity in recent years in a world powered by digital technology. And it's likely here to stay for the long term. One of the significant advantages of online learning is that professionals can learn from schools worldwide and find the program that best meets their needs without uprooting their lives. One of the significant advantages of online learning is that professionals can learn from any place any time and find the program that best meets their needs without uprooting their lives.

6. **Problems Encountered and Resources Required**

Harda is a district of Madhya Pradesh. Most of the students of the college belong to the nearby villages of the district. For implementing the online classes students faced problems like poor internet connection, unavailability of smart phone or computer at home etc.

Best Practices-II

1. **Title of the Practice**

Environmental Awareness

2. **Objectives of the Practice**

To take initiative in creating Environmental awareness about importance of conservation and preservation of environment among students, staff, all stakeholders of the college and community.

3. **The Context**

Various awareness drives, Plastic collection and cleanliness drive, environment awareness campaign, plantation drives were organized for citizens, stakeholders and students.

4. **The Practice**

The students and staff of NSS regularly work for cleanliness drives. College conducted a campaign to clean Aznal river of Harda. Students in staff of college held at clean up drive at Bank of Aznal River on every Sunday. The campaign supported by Harda Municipal Corporation started in the presence of collector Harda, principal, staff and students of college. In support of river conservation and payment protection college staff and students taken oath on "prakriti jal stotron avan paryavaran sanrakshan". Use of LED bulbs and tubes also reduces the usage of conventional energy. Students and staff members are encouraged to share/ pool motorcycles and cars or use the public transport for saving fuel. The college initiated a tree plantation drive nearby villages of Harda District. Every year about 30 saplings are planted and maintained by our staff members and students. The Institution strives to make the campus a zero waste zone. The institution observes No plastic policy for all stakeholders. The biodegradable and non-biodegradable waste is collected separately in colour code garbage bins.

5. **Evidence of Success**

These sincere efforts are acknowledged by various Villagers of Harda District. The campaign supported by Harda Municipal Corporation started in the presence of collector Harda principal staff and student of college. In support of river conservation and payment protection college staff and students taken oath on "prakriti jal stotron avan paryavaran sanrakshan".

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Swami Vivekananda government P.G. College Harda is affiliated to Barkatullah University Bhopal. Majority of the students come from a very diverse social background. The college ensures to impart quality education to all of its students not only through enhancing their intellectual ability but also by nurturing their talents. The college shapes the learners into better citizens enriched with self confidence, perseverance, patriotism and humanity. It imparts holistic education and develops the students as assets to the nation. Students enrolled in the institution mostly come from the rural areas. We have been

strenuously pursuing our ambition of preparing valuable human resource by empowerment of youth through imparting holistic education to make them responsible citizen of the society. The college has been relentlessly ensuring the development of student's personality through various academic and non academic exercises.

The institution undoubtedly plays a pivotal role in socio–economic development of the region. The IQAC and all the stakeholders are constantly working and giving their best efforts to provide quality education and empowerment of the students via conduction of different activities and programmes round the year. The college also regularly organizes workshops and special lectures with focus on skill development amongst the students to encourage self–reliance, apart from working on the academic based aspect of the institute.

Focussing Personality Development and Career Guidance

The institute continuously organizes various programmes along with Swami Vivekananda Career Guidance Cell for personality development of students. SVCGC also provides career guidance and counselling to students for future options.

Provision of Free Textbooks and their well managed delivery:

As per the different schemes of Government, college provides free text – books and stationary material for SC ST Students and makes it sure that girls get these at the earliest.

Awareness of Rights:

Awareness is creating regarding Women and Human Rights, so that they are not vulnerable to exploitation in social or economical front. Various, organisations, time to time interaction with lawyers, special lectures etc are regularly organised to ensure this measure.

Adoption Anganwadi

College adopted Anganwadi in under the scheme of Adopt Anganwadi initiated by MP government. NSS officers, students and college staff collected the toys, books and other items for children. College ensured about facility provided to the children of Anganwadi and make efforts to remove malnutrition.

Pink Booth

Pink booth had been set up at college in Lok Sabha election. The aim of having pink booth is to encourage female participation in the entire polling process. This booth managed entirely by our efficient female staff. It had increased the female voter in that year.

Continual Development Process

Student friendly teaching learning environment has created a platform for students to share their ideas and views. Students' involvement has brought about newer and dynamic ideas into quality enhancement of higher education.

Providing Secure Environment

Institute takes up different initiatives to create a safe and secure environment for the students. The campus is fully protected by the boundary wall and. The entire campus is under surveillance by the use of CCTV cameras and the recording is checked by the principal. If any suspicious activity is found timely action is taken by the Principal.

Facilitating Financial Assistance:

As mentioned before, most of the students come from rural areas with financial issues which act as a factor of hindrances in pursuing quality education. Due to financial constraints, at times students even drop out. So, keeping in mind about this issue, different schemes have been started by the government to support education of the students which are availed by them from the institute. Institute has a prompt mechanism to complete all the required formalities and facilitating their financial assistance under various scholarship schemes.

Village Adoption

College adopted a village Masangoan and NSS unit of college adopted a village Ranhaikala under the part of Unnat Bharath Abhiyan. Programs and Workshops create awareness on social issues and environmental problems and necessary understanding of basic needs of life. One day camp was organised on Good touch and Bad touch at Ranhaikala. College organised a street play on Nasha Mukti in Masangoanand and Dahej Pratha and Bal Vivah in Ranhaikala.

COVID 19 Vaccination Campaign

Students conducted a COVID 19 vaccination awareness campaign in the college. Under this campaign a group of 100 students called the citizen who was not get there second dose of covid-19 vaccine. They aware and motivated them to took their second dose vaccine. Collector Harda appreciated students by giving them award on 26th January.

Health Awareness Program

International Yoga Day was celebrated on 21st June every year yoga day. Students and staff gathered in the ground and attended yoga sessions for 1 hour. Yoga helps to synchronise intelligence and soul.

Social Welfare Program

NSS unit of college organized covid 19 vaccine awareness program in oldage home. NSS officers and students aware the old age people about Covid 19 pandemic and distributed the mask and medicine. NSS unit of college organised seminar on the topic Healthy Heart on the occasion of world heart day in a Bhuvantkhedi village. Doctor gave lecture on precautions and safety for healthy heart to the villagers.

National Unity Programs

National unity is significant for construction of a complete nation with the aim of One India excellent India. In the flagship of national unity college conducted Webinar on the topic Sanvidhan ke Siddhant Aur mulya and also celebrated 15th August, Gandhi jayanti, 26 January etc. Students and staffs had taken oath on Sadbhavana diwas, Rashtriy Ekta Divas, Matdata Jagrukta Divas, Sanvidhan Divas etc.

River Conservation Campaign

College conducted a campaign to clean Aznal river of Harda. Students and staff of college held at clean up drive at Bank of Aznal River on every Sunday. The campaign supported by Harda Municipal Corporation started in the presence of collector Harda. In support of river conservation college staff and students taken oath on Prakriti Jal Stotron Avan Paryavaran Sanrakshan.

Thus the institute is quite distinctive and has a great impact in providing a conducive environment for education and facilitating a holistic development of the student.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Now, the institution is going for the third cycle of re-accreditation by submitting its Self-Study Report (SSR-2024), a document that faithfully conforms to NAAC's latest guidelines and explicit its vision, mission and innovative initiatives in its pursuit of excellence.

It has been catering to the academic needs of the student of remote rural villages in the periphery of Harda town. At the same time, its beneficiaries also include the children of a large number of civilians of tribal villages. It is worth mentioning that about 78% students studying here belong to SC, ST and OBC categories. It is also goes to our credit that most of the girls prefer to study here in spite of existence of various private colleges. To put into other words, it is carrying out the Nobel mission of providing social justice to the downtrodden and women. In its last accreditation process in 2016-17, it has been accredited with 'C' grade.

The faculty members of the college consist of 14 regular staff and 15 Guest Faculties (against regular posts) with 13 temporary staff members appointed by Janbhagidari Samiti. The college has vibrant N.S.S., Career Counseling Cell, Personality development cell and Sports Departments. N.S.S. unit of the college is very much committed to instill the virtue of social service and moral values among the students. It has boys wing and regular annual camps are held in remote villages. N.S.S. are committed to promote plantation, carry awareness campaign on issues related to environment, AIDS awareness, pollution, dignity of women, prohibition, human rights, etc. Swami Vivekananda Career Counseling Cell of the college plays an active role by organizing career guidance programmes and self-employment training programmes. In the last five years, it has provided self-employment trainings in mobile repairing, computer repairing etc. It has its own library with collection of books to strengthen the academic efficiency to compete several competitive examinations.

The college has NSS unit of 100 volunteers each in Boys & Girls Unit separately. Through the NSS units, the college promotes student's involvement in contributing to good citizenship and holistic development of students.

Concluding Remarks :

Swami Vivekananda Govt. P.G. College, Harda (MP) was established in 1963. This is the lead college of the Harda district AND recently the college has been promoted as PM College of Excellence by the Department of Higher Education, Govt. of Madhya Pradesh which is affiliated to Barkatullah University, Bhopal M.P., and which is recognized bythe University Grants Commission under 2 (f) and 12 (B) of UGC Act 1956.

The institution is very much cautious to enhance quality in teaching and learning. To fulfill this objective, IQAC Cell has been set up. Efforts are always made to develop the overall personality of the students by instilling the virtues of patriotism, morality, honesty, humanity and civic responsibility among them.

Career Guidance Lectures, Workshops, Rojgar Mela and training programmes are organized by the Swami Vivekananda Career Guidance Cell to train students in self-employment, job opportunities and entrepreneurial skills. In the last four years many training programmes like short term employability online training

programmes were organized in the college. Welfare schemes are functioning properly like post-metric scholarships for SC/ST/OBC students, merit scholarships like Gao ki Beti, Vikramaditya, Central Sector, Pratibha Kiran, Minority schemes and other schemes like Awash Bhatta, Stationary providing for ST/SCstudents, sports facilities   are available from the State Government. Group Accident Insurance policy is available for all the students. There are anti-ragging and student grievance cells in existence in the college both the cells are active and always ready to provide safe and healthy learning environment for students. Presently the college does not have a registered Alumni Association. The college facilitates student progression to higher level of education and towards employment through regular motivation and counselling by faculty members of the departments and other senior members of the college.

The Staff Council is the institutional statutory decision making body. This council meets as and when summoned by the Principal to make decisions on some vital issues related to the institutional functioning. For other important areas like Anti Ragging, Discipline, NAAC, UGC, IQAC, Purchase Committees and developmental projects, the Principal assigns the responsibilities to senior faculties.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : 5 Answer After DVV Verification :4
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: <table><tr><td>2023-24</td><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td></tr><tr><td>187</td><td>916</td><td>240</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2023-24</td><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td></tr><tr><td>187</td><td>56</td><td>30</td><td>0</td><td>0</td></tr>
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : Since the communication to the affiliating University is not provided, input has been modified to Option C.
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: <table><tr><td>2023-24</td><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td></tr><tr><td>782</td><td>1341</td><td>1389</td><td>1089</td><td>733</td></tr>

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
782	1017	1158	908	732

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
880	1553	1639	1320	1057

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
858	1265	1435	1100	908

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
35	25	28	24	25

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
32	25	28	24	25

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
20.67541	2.99215	0	4.78764	0

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

	Remark : RUSA fund for infrastructure development only hence it has not been considered.
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: { table1 } Answer After DVV Verification : { table2 }
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: { table3 } Answer After DVV Verification : { table4 }
3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: { table5 } Answer After DVV Verification : { table6 }

3.2.2.1 Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
4	5	3	15	0

3.2.2.1 Answer After DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
4	5	3	15	0

3.3.1.1 Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
2	9	11	25	19

3.3.1.1 Answer After DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
03	00	02	02	00

3.3.2.1 Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
20	41	14	13	3

3.3.2.1 Answer After DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20

00	00	02	02	00

Remark : Values have been updated as the ISBN no. not found and book without ISBN no. has not been considered.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: 	2023-24	2022-23	2021-22	2020-21	2019-20
28	31	22	22	01 | Answer After DVV Verification : | 2023-24	2022-23	2021-22	2020-21	2019-20
00	00	00	00	00	
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3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :1 Remark : Considering only relevant claims , Value updated
4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 80 Answer after DVV Verification: 78
5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career**

counseling offered by the Institution during the last five years

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
1896	1450	4268	3333	382

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
806	0	746	3312	382

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : HEI has not provided the evidence like attendance sheet , circulars of an awareness campaign for organization wide awareness campaigns for anti sexual harassments and anti-ragging cases ; HEI has not provided mechanism for submission of online complaints of students grievances through Email.

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years* 5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)** Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
06	03	01	01	00

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
06	03	01	01	00

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as**

one) during the last five years

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
10	14	7	0	1

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
37	42	35	00	27

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
08	09	07	00	02

Remark : values have been updated as per the supporting document provided by the HEI

6.2.2	*Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. 2 of the above

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
05	06	02	04	04

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
01	00	00	00	00

Remark : HEI has not provided the evidence of E-transfer and participation certificate of the following teachers: 1) Dr. Dheera Shah, (2023-24) 2)Dr. Sangeeta Biley, (2022-23)

| 6.3.3 | *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years* |

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
09	12	09	16	11

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
09	16	08	13	11

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
0	0	0	0	0

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
11	11	11	11	11

| 6.5.2 | **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)** |

	4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: C. Any 2 of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: D.1 of the above
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 35 Answer after DVV Verification : 37